## **HOUSE RULES**

- 1) Laundry equipment is not permitted to be operated in an apartment under any circumstances.
- 2) No pets are permitted without the express written consent of Management. Pets are defined to include dogs, cats, bird or reptiles, or any other animal. Consent will not be granted for any dog that is not spaded or neutered.
- 3) No employee of Management is authorized to personally collect rent. Rent shall not be given to the superintendent. All rents shall be mailed to the billing office and cash cannot be accepted.
- 4) Music, musical instruments and televisions must be played so as to not unreasonably disturb other tenants and in compliance with all NYC noise regulations.
- 5) Noise from air conditioners, pets, electrical appliances or any other source should not be of such volume that it unreasonably disturbs other tenants and must be in compliance with all NYC noise regulations
- 6) Smoking is not permitted in the Common Areas of the building such as the halls, laundry room, lobby or basement.
- 7) Keys to the front doors are not to be duplicated or given to anyone other than a resident of the building.
- 8) Please keep hallways free of debris of any kind. Trash, boxes or furniture may not be left in the hallways.
- 9) Carriages, strollers, bicycles and the like cannot be left in hallways; all such items must be kept in the tenant's apartment when not in actual use.
- **10**) All regulations of the Departments of Building, Police, Fire and other local authorities shall be complied with.
- 11) All deliveries must be made to the tenant's apartment. The superintendent or anyone in the Management's employ is unauthorized to accept deliveries for tenant. Management shall not be responsible for any articles delivered or left with any employees.
- **12**) Any damage, abuse or destruction of the premises and cost of repair or replacement will be billed to the tenant and payable when billed.
- **13**) Tenants are required to sign and return to Management office, all documents required by the City of New York in a prompt manner i.e. Window Guards notice, Lead forms, etc.
- **14)** Tenants may not sublease their apartment without express written consent of Management.
- **15**) Management reserves the right to update, change, omit or insert house rules as required.